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## WINES & SPIRITS ~ PRIVACY

### **Calgary Co-operative Association Limited Website Privacy Policy**

This website is owned and operated by Calgary Co-operative Association Limited. By accessing calgarycoop.com and/or the websites of its wholly-owned subsidiary co-operatives, the user agrees to the terms and conditions set out below.

Calgary Co-op will not sell, lease, rent or give any information about any visitor to this website to any third party, other than companies contracted to provide services directly to Calgary Co-op such as for data collection and data analysis. Calgary Co-op is committed to maintaining your personal information in strict confidence and will enter into legal contracts with any third party providing data collection or data analysis services to ensure that your information is treated with the same level of confidentiality as it is by Calgary Co-op. Regardless of the means by which your personal information is collected (at its retail stores, by telephone, via the Internet or at the head office) Calgary Co-op is fully committed to safeguarding your information.

#### **What Information We Collect and Why We Collect It.**

##### **Personal Information**

Calgary Co-op does not automatically collect any information that could be used to identify you as an individual from your use of our website. Information such as your name, phone number or email address is only obtained if you voluntarily supply it. Whenever you send email through the Calgary Co-op website or the websites of its subsidiary co-operatives or request a response via email you are providing us with personal information in the form of your personal email address. This information will be used to respond to your inquiries and may be stored for future correspondence. Your email address will not be sold, leased or rented to any organization or individual. It is important that when corresponding with Calgary Co-op or its subsidiary co-operatives via email you do not include any confidential information. Calgary Co-op does not encourage anyone to send personal information to us using unencrypted email. If personal information is sent to us through unencrypted email, Calgary Co-op assumes no liability should this information become public through no fault of Calgary Co-op.

##### **Non-Identifiable Information**

When you visit the websites of Calgary Co-op or its subsidiary co-operatives we may automatically collect non-identifiable information such as the Internet Protocol (IP) address of the computer used to contact our website. As you move within our website we may collect information such as which pages were visited and what page content was downloaded. Collection of this information does not result in you being identified as an individual, but is used to collect statistical data on items such as the number of people visiting the website and how often specific web pages are visited. This allows us to continually develop our website to meet the needs of our visitors. No specific information about your particular actions on these websites will be retained.



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### **Cookies**

When you visit our Internet sites, we may use a browser feature called a “cookie”. A “cookie” is a small text file containing an identification number that identifies your Internet browser to our computers each time you visit our website. A cookie file does not contain any personal information unless you supply the information yourself. Accepting a cookie does not give anyone access to your computer or access to any personal information. Some areas of the website may utilize cookies but Calgary Co-op does not attempt to link this information to individuals.

If you do not wish to accept cookies from Calgary Co-op’s website you can configure your Internet browser to refuse cookies. Should you choose not to accept cookies, you may be limiting your ability to utilize certain sections of the calgarycoop.com or subsidiary co-operatives websites, such as online travel booking.

### **You Can Access and Verify the Accuracy of Your Personal Information**

You can check your personal information to verify, update and correct it, to have any obsolete information removed or ask that it be removed from our databases. Please put your request in writing to the Calgary Co-op Privacy Officer at head office. The request should include a reference to your Calgary Co-op member number, if applicable.

### **We Ensure that Your Personal Information is Kept Safe**

The open nature of the Internet is such that information may flow over networks without security measures and may be accessed by people other than those for whom the data is intended. Although Calgary Co-op has implemented industry standard security precautions any information transmitted to us over the Internet cannot be guaranteed as 100% secure. Consequently, we cannot guarantee the security of the information you transmit to us over the Internet and you do so at your own risk.

Calgary Co-op also provides links to non-Calgary Co-op sites we believe may be of interest to you. These sites are provided as a convenience and are beyond our control. You are advised to check the privacy policies of those sites before providing your personal information to them.

### **Trademarks and Copyrights**

Calgary Co-operative Association Limited owns and operates the calgarycoop.com website and the websites of its subsidiary co-operatives, such as Calgary Co-op Home Health Care Limited and Calgary Co-op Wines & Spirits Ltd. Calgary Co-op and related words, domain names, graphics, designs and logos are trademarks and the property of Calgary Co-operative Association Limited. The Calgary Co-op design, logo, domain name, trade name or related words may not be used without the prior written consent of Calgary Co-op.

Calgary Co-op reserves the right to change this Privacy Policy at any time.



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### Contact Us

If you have any questions related to the Calgary Co-op Privacy Policy or security of your personal information, you can contact the Calgary Co-op Privacy Officer by writing to:

Calgary Co-op Privacy Officer  
110 - 151 86 Avenue S.E.  
Calgary, AB  
T2H 3A5

For more information, please see our general [Member Privacy Statement](#) in this section.